#### **ATTENDENCE**

- Attendance will be taken by the faculty in all contact hours.
- 2. Any student, who fails to maintain 75 % attendance but have above 60% attendance need to appear for the compensation assessment (CPA) and if they score 60% or more marks will be eligible for attending the end semester examination.
- 3. Students not having 60% minimum attendance at the end of the semester and those who fail to clear the CPA (scoring less than 60 %) will have to REDO the course.

#### **ASSESSMENT**

- 1. Attending all the assessments is MANDATORY for every student.
- 2. If any student is not able to attend any of the continuous assessments (CAs: 1 -2) due to genuine reason, student is permitted to attend the compensation assessment (CPA) with % weightage equal to maximum of the CAs. However, the maximum of % weightage among the assessments for which the student was absent will be considered for computing marks for CA. (This is not valid for students who have attendance lag.).
- 3. Finally, every student is expected to score minimum 40 % of the maximum mark of the class in the total assessment to pass the course. Otherwise the student would be declared fail and F grade will be awarded.

# ACADEMIC HONESTY & PLAGIARISM

- All the students are expected to be genuine during the course work. Taking of information by means of copying assignments, looking or attempting to look at another student's paper or bringing and using study material in any form for copying during any assessments is considered dishonest.
- 2. Preventing or hampering other students from pursing their academic activities is also considered as academic dishonesty.

## ADDITIONAL COURSE INFORMATION

The Faculty is available for discussion at Mechanical Engineering Department. Queries may also be emailed directly to the Faculty at ksnsamy@nitt.edu

### FOR SENATE'S CONSIDERATION

S. P. Bane