



**NATIONAL INSTITUTE OF TECHNOLOGY,  
TIRUCHIRAPPALLI**

**DEPARTMENT OF HUMANITIES AND SOCIAL SCIENCES**

COURSE PLAN – PART I			
Name of the programme and specialization	Btech- MECHANICAL ENGINEERING		
Course Title	English for Communication (Theory & Lab)		
Course Code	HSIR11	No. of Credits	4
Course Code of Pre-requisite subject(s)	NIL		
Session	July 2023	Section (if, applicable)	B
Name of Faculty	Prerna Tolani	Department	Humanities and Social Sciences
Official Email	409122051@nitt.edu	Telephone No.	7000433466
Name of Course Coordinator(s) (if, applicable)	NIL		
Official E-mail	409122051@nitt.edu	Telephone No.	7000433466
Course Type	Core Course		
<b>Syllabus (approved in BoS)</b>			
<p><b>COURSE LEARNING OBJECTIVES</b></p> <p>The primary objective is to develop in the under-graduate students of engineering a level of competence in English required for independent and effective communication for academic and social needs.</p> <p><b>COURSE CONTENT</b></p> <p>Theory: Language and communication-reading strategies: skimming, scanning, inferring, predicting and responding to content – Guessing from context – Note making – Vocabulary extension - speed reading practice – use of extensive reading texts.</p> <p>Analytical and critical reading practice- critical, creative and lateral thinking- language and thinking –thinking process and language development.</p> <p>Effective writing practice – Vocabulary expansion - Effective sentences: role of acceptability, appropriateness, brevity &amp; clarity in writing – Cohesion &amp; coherence in writing –Writing of definitions, descriptions - Paragraph writing.</p>			



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Reciprocal relationship between reading and writing –thinking and writing - Argument Writing practice – Perspectives in writing –professional writing - Narrative writing.

Lab: Listening process & practice – Exposure to recorded & structured talks, class room lectures –Problems in comprehension & retention – Note-taking practice – Listening tests- Importance of listening in the corporate world.

Barriers to listening: Physical & psychological – Steps to overcome them – Purposive listening practice – Active listening and anticipating the speaker – Use of technology to improve the skill.

Fluency & accuracy in speech –Improving self-expression – Tonal variations – Listener oriented speaking -Group discussion practice – Interpersonal Conversation -Developing persuasive speaking skills.

Barriers to speaking – Building self-confidence & fluency – Conversation practice- Improving responding capacity - Extempore speech practice – Speech assessment.

### COURSE OBJECTIVES

The primary objective is to develop in the under-graduate students of engineering a level of competence in English required for independent and effective communication for academic and social needs.

The course aims to:

- 1) Help the students identify their barriers to effective communication and create an environment to express themselves freely, which would help them in their academic and social lives.
- 2) Give practices for improving listening skills, thus effectively improving competence in English
- 3) Improve their reading and comprehension skills.
- 4) Enable them to write intelligible and coherent English, especially the formal circumstances

### MAPPING OF COs with POs

Course Outcomes	Programme Outcomes (PO) (Enter Numbers only)
1. The students will improve their fluency and accuracy in speech, that improves self-expression and confidence in speaking.	10
2. The students will be able to expand their vocabulary and write effectively and professionally.	2, 12, 10
3. The students will build analytical and critical reading practice that will help them academically.	2, 12, 10
4. The students will be able to communicate effectively and inculcate the habit of good listening.	9
5. The students will be able to work as team and strengthen their skills and abilities.	9, 11



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<b>COURSE PLAN – PART II</b>			
<b>COURSE OVERVIEW</b>			
<p>The course introduces the students to the four basic skills required for effective communication-Listening, Speaking, Writing and Reading. The theory classes focus on building analytical and critical reading practices and chiseling competent writing skills. The lab, group discussions and activities focus on listening and speaking skills. Also, it will help students to be more confident and imbibe the group skills required for effective execution in the academic and social spheres.</p>			
<b>COURSE TEACHING AND LEARNING ACTIVITIES</b>			( Add more rows)
<b>S.No.</b>	<b>Week/Contact Hours</b>	<b>Topic</b>	<b>Mode of Delivery</b>
1	Week 1	General Introduction to Language, Communication Lab: Listening	Lecture and Activity
2	Week 2	Communication: Types, elements, barriers	Lecture, PPT
3	Week 3 and 4	Reading Strategies and Improving Reading Comprehension Skills	Lecture, PPT, Worksheet/Practice sessions
4	Week 5 and 6	Significance of Listening and Effective Listening Practices	PPT, Lecture, activity, Practice Sessions
5	Week 7	Writing Effective Sentences and Critical Reading Practice	PPT, Lecture, Practice Sessions
6	Week 8	Listening and Reading Comprehension Test	Assesment
7	Week 9 and 10	Professional Writing - Formal Letters, Email, Cover Letter, Resume, Writing Descriptions, Resume Writing	PPT, Lecture, Practice Sessions
8	Week 11	Mid-Semester Exam	Written Assessment
9	Week 12 and 13	Effective Speaking Skills	PPT, Lecture, Activity



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10	Week 14 and 15	Group Assessment	Assessment
11	Week 16	End Semester Exam	Test

**COURSE ASSESSMENT METHODS** (shall range from 4 to 6)

S.No.	Mode of Assessment	Week/Date	Duration	% Weightage
1	Project/Assignment	Week 6	Week (with a deadline for submission)	10
2	Listening and Reading Comprehension	Week 8	1 hour	10
3	Mid Semester Exam (Written exam)	Week 11	2 hour	20
4	Group Assessment	Week 14 and 15	15 min (each group)	10
CPA	Compensation Assessment* (oral and written)	Week 15		20
5	End Semester (Written Exam)	Week 16	3 hour	50

\*mandatory; refer to guidelines on page 4

**COURSE EXIT SURVEY** (mention the ways in which the feedback about the course shall be assessed)

- 1)Feedback may be provided during the Class Committee Meeting.
- 2)Descriptive feedback will be collected by the faculty during the middle of the course.
- 3)A formal online feedback will be collected by the Institute at the end of the course.

**COURSE POLICY** (including compensation assessment to be specified)

**MODE OF CORRESPONDENCE** (email/ phone etc)

Given in page 1

**ATTENDANCE**



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As per NITT norms (75 percent). Students whose attendance is less than NITT norms will be prevented from writing the End Semester Examination. Valid medical emergencies may be considered. Attendance during assessments is compulsory.

### COMPENSATION ASSESSMENT

One Compensation Assessment is permitted

### ATTENDANCE POLICY (A uniform attendance policy as specified below shall be followed)

- At least 75% attendance in each course is mandatory.
- A maximum of 10% shall be allowed under On Duty (OD) category.
- Students with less than 65% of attendance shall be prevented from writing the final assessment and shall be awarded 'V' grade.

### ACADEMIC DISHONESTY & PLAGIARISM

- Possessing a mobile phone, carrying bits of paper, talking to other students, copying from others during an assessment will be treated as punishable dishonesty.
- Zero mark to be awarded for the offenders. For copying from another student, both students get the same penalty of zero mark.
- The departmental disciplinary committee including the course faculty member, PAC chairperson and the HoD, as members shall verify the facts of the malpractice and award the punishment if the student is found guilty. The report shall be submitted to the Academic office.
- The above policy against academic dishonesty shall be applicable for all the programmes.

### ADDITIONAL INFORMATION, IF ANY

Faculty is available for discussion after class hours. Students are advised to meet the faculty at a mutually convenient time at the HSS Department on the second floor of Lyceum. Contact details (email/land line/mobile number) are provided in the page 1 of the course plan.

### FOR APPROVAL

Course Faculty:

*Prerna Tolani*

PRERNA TOLANI



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Course Mentor:

CC- Chairperson:

HOD:

*[Signature]*  
5/9/2023

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Guidelines

- a) The number of assessments for any theory course shall range from 4 to 6.
- b) Every theory course shall have a final assessment on the entire syllabus with at least 30% weightage.
- c) One compensation assessment for absentees in assessments (other than final assessment) is mandatory. Only genuine cases of absence shall be considered.
- d) The passing minimum shall be as per the regulations.

B.Tech. Admitted in				P.G.
2018	2017	2016	2015	
35% or (Class average/2) whichever is greater.		(Peak/3) or (Class Average/2) whichever is lower		40%

- e) Attendance policy and the policy on academic dishonesty & plagiarism by students are uniform for all the courses.
- f) Absolute grading policy shall be incorporated if the number of students per course is less than 10.
- g) Necessary care shall be taken to ensure that the course plan is reasonable and is objective.