



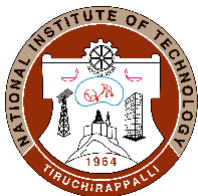
DEPARTMENT OF HUMANITIES AND SOCIAL SCIENCES

COURSE PLAN – PART I			
Name of the programme and specialization	B. Tech. (Metallurgical and Materials Engineering)		
Course Title	English for Communication		
Course Code	HSIR11	No. of Credits	4
Course Code of Pre-requisite subject(s)	Nil		
Session	July 2022	Section (if, applicable)	-
Name of Faculty	Mythiri B.	Department	Humanities & Social Sciences
Official Email	409120003@nitt.edu	Telephone No.	+91-94899 07987
Name of Course Coordinator(s) (if, applicable)	--		
Official E-mail	--	Telephone No.	--
Course Type (please tick appropriately)	<input checked="" type="checkbox"/> Core course	<input type="checkbox"/> Elective course	
Syllabus (approved in BoS)			
<p>COURSE CONTENT</p> <p>Theory: Language and communication-reading strategies: skimming, scanning, inferring, predicting and responding to content – Guessing from context – Note making – Vocabulary extension - speed reading practice – use of extensive reading texts.</p> <p>Analytical and critical reading practice- critical, creative and lateral thinking- language and thinking – thinking process and language development. Effective writing practice – Vocabulary expansion - Effective sentences: role of acceptability, appropriateness, brevity & clarity in writing – Cohesion & coherence in writing –Writing of definitions, descriptions - Paragraph writing.</p> <p>Reciprocal relationship between reading and writing –thinking and writing - Argument Writing practice – Perspectives in writing –professional writing - Narrative writing.</p> <p>Lab: Listening process & practice – Exposure to recorded & structured talks, class room lectures – Problems in comprehension & retention – Note-taking practice – Listening tests- Importance of listening in the corporate world.</p> <p>Barriers to listening: Physical & psychological – Steps to overcome them – Purposive listening practice – Active listening and anticipating the speaker – Use of technology to improve the skill.</p> <p>Fluency & accuracy in speech –Improving self-expression – Tonal variations – Listener oriented speaking -Group discussion practice – Interpersonal Conversation -Developing persuasive speaking skills.</p> <p>Barriers to speaking – Building self-confidence & fluency – Conversation practice- Improving responding capacity - Extempore speech practice – Speech assessment</p>			



COURSE OBJECTIVES	
<p>The primary objective is to develop in the under-graduate students of engineering a level of competence in English required for independent and effective communication for academic and social needs.</p> <p>The course aims to:</p> <ol style="list-style-type: none"> 1. Enable the students to use English effectively for their professional requirements. 2. Help them write intelligibly in English. 3. Help them improve their reading and listening skills. 4. Aid them in speaking fluently and confidently in English. 	
MAPPING OF COs with POs	
Course Outcomes	Programme Outcomes (PO) (Enter Numbers only)
1. The students will be able to express themselves in a meaningful manner to people in their academic and social domains	9
2. They will be able to speak proficiently	10
3. They will be able to write coherent sentences and paragraphs in English	10
4. They will be able to read text in English at a level of speed and comprehension suited to their needs	10,12
5. They will develop an awareness of the problems related to listening in different contexts	10

COURSE PLAN – PART II			
COURSE OVERVIEW			
<p>The course equips the students with the written and spoken skills necessary for everyday formal and informal English language usage. Additionally, it gets students ready to use English in current or upcoming professional settings.</p>			
COURSE TEACHING AND LEARNING ACTIVITIES			
S.No.	Week/Contact Hours	Topic	Mode of Delivery
1	Week 1	Language and Communication- Importance of communication, language skills for academics and professional life.	Lecture and practice sessions



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		Writing skills- self introduction and (self-reflection). Reading strategies- skimming, scanning, inferring, predicting and responding to content	
2	Week 2	Listening and comprehending – note making vocabulary extension Group discussion on-Peer pressure (relationship skills; decision making); Writing skills- paragraph writing- cohesive writing-discourse writing	Language lab, lecture, Group Discussions (GD), worksheets
3	Week 3 & 4	Case study GD- Accepting diversity and differences (social awareness; self-awareness)	Language lab, PPT, Lecture, Individual tasks, GD
4	Week 5	Professional Writing- Business letters, email writing, CV writing, report writing	PPT, Lecture, Individual tasks
5	Week 6	Speaking practice, soft skills, gestures, Public speaking etiquette, (Time management)	Language lab, Individual presentations, GD
6	Week 7	Speaking assessment individual presentation	Speaking Test
7	Week 8	Mid Semester Review Test	Written assessment
8	Week 9	Team task Poster making and group presentation (Gender sensitivity)	Group assessment, guided activities
9	Week 10	Reading tasks; Thinking & Writing: Perspective writing; Argument writing; discourse writing	Language lab, Lecture & Practice sessions
10	Week 11 & 12	Simulated Discussions: Role play, scenarios (Handling conflicts)	Classroom sessions
11	Week 13	Film viewing- critical thinking, analytical thinking and lateral thinking (managing emotions, being empathetic)	Group discussion, individual activities
12	Week 14 & 15	Seminar Presentations	Assessment



13	Week 16	End Semester Examination	Written Exam	
COURSE ASSESSMENT METHODS (shall range from 4 to 6)				
S.No.	Mode of Assessment	Week/Date	Duration	% Weightage
1	Speaking assessment	7	5 minutes per person	10
2	Mid Semester Review Test	8	120 minutes	20
3	Group assessment (Presentation)	9	15 mins per team	10
4	Listening test	14	10 minutes	10
CPA	Compensation Assessment*	15		20
5				
6	Final Assessment *	16	3 hours	50
*mandatory; refer to guidelines on page 4				
COURSE EXIT SURVEY (mention the ways in which the feedback about the course shall be assessed)				
Descriptive feedback will be collected by the faculty member a week before the End Semester exam				
COURSE POLICY (including compensation assessment to be specified)				
<p>At least 75% attendance is required to be allowed to attend the end semester exam. Attendance during assessment days is compulsory</p> <p>A maximum of 10% shall be allowed under On Duty (OD) category</p> <p>Attendance on the days of assessment is mandatory</p>				
ATTENDANCE POLICY (A uniform attendance policy as specified below shall be followed)				
<ul style="list-style-type: none"> ➤ At least 75% attendance in each course is mandatory. ➤ A maximum of 10% shall be allowed under On Duty (OD) category. ➤ Students with less than 65% of attendance shall be prevented from writing the final assessment and shall be awarded 'V' grade. 				



ACADEMIC DISHONESTY & PLAGIARISM

- Possessing a mobile phone, carrying bits of paper, talking to other students, copying from others during an assessment will be treated as punishable dishonesty.
- Zero mark to be awarded for the offenders. For copying from another student, both students get the same penalty of zero mark.
- The departmental disciplinary committee including the course faculty member, PAC chairperson and the HoD, as members shall verify the facts of the malpractice and award the punishment if the student is found guilty. The report shall be submitted to the Academic office.
- The above policy against academic dishonesty shall be applicable for all the programmes.

ADDITIONAL INFORMATION, IF ANY

FOR APPROVAL

Course Faculty B. Mythini CC- Chairperson [Signature] HOD [Signature]



Guidelines

- a) The number of assessments for any theory course shall range from 4 to 6.
- b) Every theory course shall have a final assessment on the entire syllabus with at least 30% weightage.
- c) One compensation assessment for absentees in assessments (other than final assessment) is mandatory. Only genuine cases of absence shall be considered.
- d) The passing minimum shall be as per the regulations.

B.Tech. Admitted in				P.G.
2018	2017	2016	2015	
35% or (Class average/2) whichever is greater.		(Peak/3) or (Class Average/2) whichever is lower		40%

- e) Attendance policy and the policy on academic dishonesty & plagiarism by students are uniform for all the courses.
- f) Absolute grading policy shall be incorporated if the number of students per course is less than 10.
- g) Necessary care shall be taken to ensure that the course plan is reasonable and is objective.