EK COMMUNICATION – II (HM 452) EXECUTIVE

(Elective for IV B.Tech.)

Credits -3. I - 3.

Course offered by: Dr. C. Meenakshisundaram.

OBJECTIVE:

- 1. Familiarize the students with the Corporate world and instill a sense of values. 2. Help them participate in seminars, group discussions and interviews successfully.
- 3. Make them present their ideas effectively to different levels of people.
- 4. Enable them to write reports, research papers and proposals.
- 5. Make them more responsible corporate executives.

Adequate opportunities for individual practice will be provided.

1. Corporate Culture & Creativity

Evolution of Corporate Culture - Roles of individual, group and organization in its development - Various kinds: Leadership culture - Multi directional culture-Live and let live culture - Brand based culture-Organizational culture and change- Creativity and culture - Creative thinking-Strategies and practice

- 2. Communication Strategies for the Dynamic Business world: Levels and flow of communication in the organization -- Determiners of the communication process in the organization - Open & Close communication-Various communication tools available in the organization - Their role and impact - Changing business environment - Need for dynamic communicative responses—Psychology & Communication.
- 3. Internal & External Organizational Communication:

Stake holders in an organization – Varied motives & Perspectives – Identity, Image & Reputation -- Body Language — Group dynamics - Seminar skills and interview strategies - Presentation skills - Technology & Oral communication -Telephone etiquette-- Use of Power point-Internet, Video-conferencing-Limitations & Possibilities

4. Corporate Branding:

Relations: Media, Investor, Government - Role of Communication in enhancing organization's health & wealth-Language of Marketing - Persuasive Writing Practice —Perspectives in Reports – Circulars and notices – Proposals Agenda and Minutes

5. Communication in a Crisis:

Identity Crisis in the Corporate - Need for Values and Social concern -Corporate Social Responsibility - Long term advantages of concerned Communication - Communication to the public & the mass.

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